

HUNTINGDONSHIRE CRICKET BOARD COACHES ASSOCIATION CONSTITUTION

TITLE

- 1.1 The organisation shall be called the Huntingdonshire Cricket Board Coaches Association.

OBJECTIVES

- 2.1 To provide a forum for the discussion, development and promotion of cricket coaching and related matters including policies and guidance implemented by the England and Wales Cricket Board.
- 2.2 To encourage cricketers, ex-cricketers, schoolteachers and enthusiasts to become qualified coaches with the overall objective of having at least one qualified coach at every cricket club within Huntingdonshire.
- 2.3 To improve all aspects of cricket coaching within Huntingdonshire including developing the education of qualified coaches in conjunction with the Huntingdonshire Cricket Board.
- 2.4 To provide coaching support for cricket activities organised by the Huntingdonshire Cricket Board.
- 2.5 To encourage all qualified coaches and prospective coaches to maximise their full potential.
- 2.6 To maintain constituent membership of the England and Wales Cricket Board Coaches Association and promote the benefits of membership of that organisation to all qualified coaches and prospective coaches.
- 2.7 To keep and maintain in conjunction with the Huntingdonshire Cricket Board a register of all qualified coaches belonging to the Huntingdonshire Cricket Board Coaches Association.
- 2.8 To keep and maintain in conjunction with the Huntingdonshire Cricket Board a register of all other qualified coaches within Huntingdonshire and take periodic steps to encourage those coaches to become members of the Huntingdonshire Cricket Board Coaches Association.

MEMBERSHIP

- 3.1 Membership of the Huntingdonshire Cricket Board Coaches Association shall be made up of the following categories:-
 - ◆ Full Member
 - ◆ Associate Member
- 3.2 All fully paid members of the England and Wales Cricket Board Coaches Association, who have affiliated to Huntingdonshire, shall be deemed to be Full Members of the Huntingdonshire Cricket Board Coaches Association unless otherwise advised by individuals choosing to affiliate with other county coaches associations.
- 3.3 Associate Membership shall be available to all prospective cricket coaches, qualified coaches from another country temporarily in the United Kingdom and individuals involved in the encouragement of cricket within Huntingdonshire.
- 3.4 Associate Members shall not be eligible for any of the Officer positions detailed in section 4.

OFFICERS AND COMMITTEE

- 4.1 The following officers form the Committee of the Huntingdonshire Cricket Board Coaches Association and shall be elected at the Annual General Meeting of the organisation or an Extraordinary General Meeting specifically convened for that purpose.

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- ◆ Chairman
 - ◆ Secretary
 - ◆ Treasurer
 - ◆ Vice-Chairman
 - ◆ Education Secretary
 - ◆ Central District representative
 - ◆ North District representative
 - ◆ South District representative
 - ◆ ECBCA representative
 - ◆ Women & Girls representative
- 4.2 In addition the Huntingdonshire Cricket Development Officer shall be appointed as an Officer of the Committee.
- 4.3 The Chairman shall be the Huntingdonshire Cricket Board Coaches Association delegate on the Huntingdonshire Cricket Board and/or other Huntingdonshire Cricket Board committees.
- 4.4 The Committee shall be responsible for managing the day to day business of the Huntingdonshire Cricket Board Coaches Association.
- 4.5 The Committee shall have the power to appoint specific sub-committees and to co-opt additional members it may consider necessary to conduct the day to day business of the Huntingdonshire Cricket Board Coaches Association.

ACCOUNTS

- 5.1 An annual statement of accounts including an Income and Expenditure account and balance sheet together with an asset depreciation schedule shall be prepared annually for the financial year ending 30th September.
- 5.2 The annual accounts shall be approved by a qualified person appointed by the Annual General Meeting and shall be presented to the membership at the Annual General Meeting for approval.

MEETINGS AND VOTING

- 6.1 The Committee of the Huntingdonshire Cricket Board Coaches Association shall meet on at least four occasions throughout the financial year.
- 6.2 The quorum for a Committee Meeting shall be five members.
- 6.3 An Annual General Meeting of the organisation shall be held within three months of the end of the financial year defined in section 5.
- 6.4 Notice of an Annual General Meeting shall be sent to all members at least fourteen days before that meeting and shall include an agenda of business.
- 6.5 An Extraordinary General Meeting shall be convened within 30 days of receipt by the Secretary of a written request signed by ten or more members of the Huntingdonshire Cricket Board Coaches Association. The document must state the reason for the Extraordinary General Meeting and shall be sent to all members at least fourteen days before that meeting.
- 6.6 The quorum for an Annual General Meeting or an Extraordinary General Meeting shall be ten members.

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6.7 All members of the Huntingdonshire Cricket Board Coaches Association shall be entitled to vote at an Annual General Meeting and an Extraordinary General Meeting except as stated in paragraph 3.4.

6.8 Decisions of the Committee, an Annual General Meeting and an Extraordinary General Meeting shall be determined by a simple majority vote. In the event of a tie the Chairman of the meeting shall have the power of a casting vote.

SUBSCRIPTIONS

7.1 A level of subscription for each category of membership may be determined by an Annual General Meeting or an Extraordinary General Meeting specifically convened for that purpose.

COMMUNICATION

8.1 The Secretary shall be responsible for advising the Committee of meeting dates and venues and the membership of details of Annual General Meetings and any Extraordinary General Meeting.

8.2 The Secretary shall liaise with the Huntingdonshire Cricket Development Officer to ensure the membership is advised of relevant coaching information and other important detail on a timely basis.

8.3 An annual report detailing the activities of the Huntingdonshire Cricket Board Coaches Association shall be presented to the membership at the Annual General Meeting.

DISSOLUTION

9.1 In the event of dissolution of the Huntingdonshire Cricket Board Coaches Association any assets will be applied to the Huntingdonshire Cricket Board or, if that organisation is no longer in existence, to a properly constituted cricket body with preference given to a group aimed at the development of youth cricket primarily within the Huntingdonshire area.

9.2 In order to safeguard any legitimate claims against or contingent liabilities of the Huntingdonshire Cricket Board Coaches Association no transfers of assets or liquid funds will be made within the first six months other than in settlement of those afore-mentioned claims or liabilities.

ALTERATIONS TO THE CONSTITUTION

10.1 This document shall not be altered except by a written resolution submitted not less than 30 days in advance of and approved at an Annual General Meeting or an Extraordinary General Meeting specifically convened for that purpose.