



Constitution

1. Name

The Association will be called Cambridgeshire and Huntingdonshire Grounds Association [CHGA] and will be affiliated to both the Cambridgeshire and Huntingdonshire Cricket Boards.

2. Aims and objectives

The aims and objectives of CHGA will be to improve the playing surfaces of cricket grounds in the Counties by:-

- Offering local support, help and advice.
- Offering the use of specialist machinery.
- Providing savings on essential materials where possible.
- Providing funding for courses in ground management.
- To provide locally based training for all groundsmen.
- Ensuring a duty of care to all members.
- Providing all its services in a way that is fair to all members.
- Ensuring that all present and future members receive fair and equal treatment.

3. Membership

Membership should consist of officers and members of CHGA.

All Clubs with full affiliation of their respective County Boards shall be members. All members will be subject to the regulations of the constitution and by joining CHGA will be deemed to accept these regulations and codes of conduct.

A qualified Institute of Groundsmanship [IOG] member who is not a member of an Affiliated Club may become an Associate member.

4. Membership Fees

Membership fees will be determined at the AGM.

5. Officers of CHGA

The officers of CHGA will be:

- Chairman
- Secretary
- Treasurer
- Education Secretary
- Trailer Co-Ordinator

Other positions that can be appointed are as follows:

- University/College Ground representative
- Local Authority representative
- Parish Council representatives

The roles of Chairman and Secretary will be held by one person from Cambridgeshire and one person from Huntingdonshire.

Officers will be elected annually at the AGM and will retire each year, although eligible for re-election.

6. The Committee of CHGA

CHGA will be managed through the Management Committee, consisting of:

- Chairman
- Secretary
- Treasurer
- Education Secretary
- Trailer Co-Ordinator
- ECB Accredited Pitch Advisers [by qualification]



Cambridgeshire Cricket Board Ltd & Huntingdonshire Cricket Board Ltd



Other positions can be invited to the meetings as relevant to their positions above. Only these posts will have the right to vote at meetings of the Management Committee.

The Management Committee will be convened by the Secretary and be held no less than three times a year. The quorum required for business to be agreed at Management Committee Meetings will be three.

The Management Committee will be responsible for submitting new policy, codes of conduct and rules that affect the organisation of CHGA to the respective Boards for approval.

The Management Committee will have powers to appoint sub committees as necessary and appoint advisors to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the CHGA constitution.

The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

7. **Discipline and Appeals**

All complaints regarding the behaviour of members should be submitted in writing to the Secretary. The Management Committee will meet to hear complaints within 14 days of the complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the person against whom the complaint was made within 7 days of the hearing.

There will be a right of appeal to the relevant Cricket Board following disciplinary action.

That appeal shall be made in writing, to the Secretary of the relevant Cricket Board, within 14 days of notification of the hearing result. Three officers of that Cricket Board shall consider the appeal within 14 days of receiving an appeal.

8. **Finance**

All monies will be banked in an account held in the name of Cambridgeshire and Huntingdonshire Grounds Association.

The Treasurer will be responsible for the finances of CHGA.

The financial year of CHGA will end on 30 September each year.

The independently examined accounts will be presented by the Treasurer to the AGM for adoption.

Any cheques drawn against CHGA funds should hold the signatures of two from three named signatures for the account who shall be Officers of the CHGA.

A joint development plan will be produced before the 1st August each year to enable funding to be approved and allocated by both Boards for the plan.

The total funding for the development plan will be split in the following way:

Each Cricket Board will fund a percentage of the total cost. This funding will be worked out on the total amount of affiliated clubs in each Cricket Board. For example if Cambridgeshire has 87 clubs and Huntingdonshire has 44 clubs, the funding will be split at a ratio of 87:44.

Each Cricket Board will pay into the CHGA membership which is part of the affiliation package to assist with the work carried out by CHGA.

9. **Annual General Meeting [AGM]**

An AGM will be held on or before 30 November each year. The Secretary will advise all members of the AGM date not less than 21 clear days before the agreed date.

The AGM will receive a report from the Chairman and a statement of independently examined accounts from the Treasurer.

Nominations for officers of the Management Committee will be sent to the Secretary at least seven days prior to the AGM. Election of the officers will take place at the AGM.



Cambridgeshire Cricket Board Ltd & Huntingdonshire Cricket Board Ltd



All members have the right to vote at the AGM.

The quorum for AGMs will be 25% of the membership.

The Management Committee has the right to call an Extraordinary General Meeting (EGM). Procedures for an EGM will be the same as AGM. An EGM can also be requested by submission of a document to the Secretary signed by at least ten members of CHGA.

10. **Dissolution**

CHGA will adopt a 'demerger' agreement to enable both groups to withdraw from the merger at any point if it is not working correctly. This agreement must be invoked by the 30 September each year (with a minimum notice period of 6 months expiring on the 30 September).

In the event of dissolution, any assets of CHGA that remain will return to the respective Cricket Boards as agreed in the Service Level Agreement.

11. **Amendments to the Constitution**

The Constitution will only be changed through approval of the Boards and agreement by a straight majority vote at an AGM or EGM.